



Dear Parents and Carers,

I am writing to explain the extra support that children can receive at our school.

Some children need a short-term booster and the support offered is shown on the Provision Map for the year group or class. If your child's name appears on the Provision Map, it does not necessarily mean that they are included on the SEND Register. It just means they require a short-term boost for that particular topic to ensure they are on target to achieve at least expected progress or improve their attainment. Many children at some time need an extra boost.

Some children have a specific learning difficulty which may need individualised support over a longer period of time. This could be for speech and language delay, dyslexia, dyscalculia or other difficulties like ADHD or ASD. These children are likely to have their own Personalised Plan which is reviewed 3 times a year and they will be on the SEND Register. Many children on the SEND Register will have an involvement with an outside agency (Speech and Language Therapy (SALT), Specialist Teacher Learning Service (STLS) Paediatrician) although this is not the only criteria.

If your child is included on our SEND Register, we look at strategies (recommended by our specialist outside agencies) that will help your child cope better in the learning environment. This may be using specific equipment (wobble cushion, task management board) or may be with the help and support of outside agencies (SALT, STLS etc). When a child is added to our SEND Register, it does not mean that they will remain on it for the duration of their time at school. It may be that their difficulties lessen because of the support they have been given (e.g. Speech and Language input). If the child's difficulties lessen or their cases are "closed" by the specialist, the school would assess their need to remain on the Register.

If your child is removed from the SEND Register, the school would inform you and invite you in to discuss any concerns. We will continue to monitor their needs. Each term, all teachers have Pupil Progress Meeting with the Phase Leader. During these meetings, each child is discussed individually and if extra support is deemed necessary, it will be then be put in place to ensure that each child reaches their potential. If any testing or assessments need to be carried out, then myself, as the Inclusion Manager will be informed and your permission sought for the relevant test.

For all children who are currently on our SEND Register, there will be a separate letter relaying this information. If your child is on the Register and you wish to discuss their needs, then please do make an appointment with me.

Important information for all parents is on the Kent County Council website. Kent as our Local Authority, publish their Local Offer (for SEND) on the website link below. You can also find a link to this web page on the St. Katherine's website under SEN and Disability Provision.

<http://www.kent.gov.uk/education-andchildren/special-educational-needs>

This outlines all the services that every child has a right to receive.

Please do contact me if you have any queries regarding the above.

Yours faithfully,

Caroline Loveland  
SENCO/Inclusion Manager